



EL CAMINO REAL ACADEMY
GOVERNING COUNCIL MEETING
MONDAY, MAY 18, 2026 AT 7:00 A.M.



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MINUTES

1. Preliminary Business
 - A. Call to Order
7:00 a.m.
 - B. Roll Call
Governing Council Present: Vianey Valeta-Arambula (Google Meet), Gretchen Long (Google Meet) Marsha Majors (Google Meet),
Governing Council Absent: Jim Nettle
Staff Present: Christopher Villarreal (Google Meet), Ian Johnson-Escudero (Google Meet), Denise Brown (Google Meet)
 - C. Approval of Agenda
Vianey Valeta-Arambula motioned to approve the May 16, 2026 agenda as presented. Gretchen Long seconded the motion. Council members unanimously approved.
 - D. Approval of Minutes
Vianey Valeta-Arambula motioned to approve the April 21, 2026 minutes as presented. Gretchen Long seconded the motion. Council members approved.
2. Public Comment
None
3. DISCUSSION/ACTION ITEMS
 - A. Executive Director's Report (Discussion)
Christopher Villarreal updated the council on: Celebrating our students achievements, completing state reporting, state testing concluded and reached the 95% attendance goal, finalizing instructional plan for the upcoming school year, NWEA testing is this week, launched targeted interventions and growth goals, STEAAM initiative, math manipulatives started to arrive for the Math Lab, Math adoption cycle, new curriculum will be chosen soon, Elementary Science Fair, Explora Math Night, Middle School Soccer achieved 2nd place, Special Education APS site visit, Next Step Plans, new office assistant, staffing next school year, registration for next school year, end of year reporting, mentorship and weekly progress checks for seniors, and upcoming graduation.



- B. Financial Statements and Cash Disbursements for April 30, 2026 (Action)
Vianey Valeta-Arambula motioned to table item B. Financial Statements and Cash Disbursements for April 30, 2026. Gretchen Long seconded the motion. Council members unanimously approved.
- C. BARS (Action)
Vianey Valeta-Arambula motioned to approve BAR FY26-31 as presented. Gretchen Long seconded the motion. Council members unanimously approved.
Vianey Valeta-Arambula motioned to approve BAR FY26-32 as presented. Marsha Majors seconded the motion. Council members unanimously approved.
Vianey Valeta-Arambula motioned to approve BAR FY26-33 as presented. Marsha Majors seconded the motion. Council members unanimously approved.
- D. Recommendation to Approve Purchases and Give Director Permission to Sign Contracts Over \$15,000. (Action)
All purchase orders are through ACES.
Vianey Valeta-Arambula motioned to approve the purchase order increase of \$10,000 for a final purchase order amount of \$46,000 for the Business Manager Consultant. Gretchen Long seconded the motion. Council members unanimously approved.
Vianey Valeta-Arambula motioned to approve the purchase order increase of \$60,000 for a final purchase order of \$105,400 for the Speech and Language Pathologist. Marsha Majors seconded the motion. Council members unanimously approved.
Vianey Valeta-Arambula motioned to approve the purchase order increase of \$26,000 for a final purchase order of \$100,000 for the Psychologist/Diagnostician. Gretchen Long seconded the motion. Council members unanimously approved.
Marsha Majors motioned to approve the purchase order increase for the Occupational Therapist by \$20,000 for a total of \$33,125. Gretchen Long seconded the motion. Council members unanimously approved.
Vianey Valeta-Arambula motioned to increase the Physical Therapist purchase order by \$5,000 for a final purchase order amount of \$20,000. Gretchen Long seconded the motion. Council members unanimously approved.
- E. Nomination Committee Recommendation and Approval of New Governing Council Member (Discussion/Action)
The Nomination Committee presented a letter recommending Desne Salazar as a new Governing Council Member.
Vianey Valeta-Arambula motioned to approve Desne Salazar as a new Governing Council Member of ECRA. Gretchen Long seconded the motion. Council members unanimously approved.



E. Policy and Bylaw Review (Discussion/Action)

Final Bylaw updates will be added to the working document to be discussed at the next meeting.

F. Board Development (Discussion)

All current members completed the annual training requirements except for the newly appointed member. One former member is almost complete.

4. Concluding Business

I. Discussion of other business and issues
None

II. Announcements
None

III. Next Meeting Date
June 15, 2026 at 7:00 a.m.

IV. Adjournment
Vianey Valeta-Arambula motioned to adjourn at 7:36 a.m. Gretchen Long seconded the motion. Council members unanimously approved